

Message

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**From:** Hanchett, James (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=JAMES.HANCHETT]  
**Sent:** 7/3/2012 1:43:19 PM  
**To:** Salem, Sharon (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=Sharon.Salem]  
**Subject:** FW: test e-mail & Air Gass

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**From:** Riddell, Sandra (POL)  
**Sent:** Tuesday, July 03, 2012 9:43 AM  
**To:** Hanchett, James (DPH)  
**Cc:** West, Katherine (POL)  
**Subject:** RE: test e-mail & Air Gass

Jim:

Thanks for historical data.

It would be best to e-mail so we have a record (and I us e-mail to track "to do items" )

I've include Katherine West, who is our Commodities & Services Coordinator. Please cc her when replying.

Just send along your list. Once we've ordered it, we'll send you confirmation that the order has been placed.

Thanks

## Sandra Riddell

Massachusetts State Police  
Forensic & Technology Center  
124 Acton Street  
Maynard, MA 01754  
tel: 978-451-3309  
fax: 978-451-3320

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**From:** Hanchett, James (DPH)  
**Sent:** Tuesday, July 03, 2012 9:38 AM  
**To:** Riddell, Sandra (POL)  
**Subject:** RE: test e-mail & Air Gass

Hi Sandra,

I will email you a list of what we need Friday 7/6/12. Or should I call? Here is our last fiscal year gas use.

Fiscal 2012 Gas Use		
Description	Catalog #	Quantity Used
Helium(Size 300, 329 cf UHP 99.999%)	HE UHP300	28
Breathing Air (Size 300, 277cf)	AI B300	8
Hydrogen (Size 300, 269cf, HP)	HY HP300	1

Thank you,

Jim Hanchett  
Amherst Drug Lab  
Room N251 Morrill I  
637 North Pleasant Street  
Amherst, MA 01003  
Phone 413-545-2607  
Fax 413-545-2608  
Cell [REDACTED]

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**From:** Riddell, Sandra (POL)  
**Sent:** Tuesday, July 03, 2012 9:25 AM  
**To:** Hanchett, James (DPH)  
**Subject:** test e-mail & Air Gass

Jim:

Just send me a list of what gases you want and when you need it delivered, we'll take care of ordering it.

DPH has already transferred your Air Gas account number to Mass State Police, so this should be easy to take care of.

Thanks for giving us advance notice.

At some point in the future we'll be in touch for training on our purchasing procedure.

**Sandra Riddell**  
Massachusetts State Police  
Forensic & Technology Center  
124 Acton Street  
Maynard, MA 01754  
tel: 978-451-3309  
fax: 978-451-3320